



CAMP POYNTELLE LEWIS VILLAGE

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SUMMER- PO Box 66, Poyntelle, PA 18454
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Welcome to Camp Poyntelle Lewis Village. Inside this handbook is important information and answers to questions you may have regarding your child’s upcoming summer. We look forward to working with you and your child to make this season’s camping experience memorable and enjoyable!

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Revised Camp Policies can be found in Italics

Baggage Procedures

Camp provides shipping of your child's baggage to and from camp. Please bring your child's luggage to the departure site. Camp has baggage trucks to bring all the baggage to camp. We recommend that you pack your child's belongings in duffel bags. Limit 2 duffel bags. We do not permit hard trunks at camp, as there is no adequate storage space.

NEW THIS YEAR – ADS trucking, our luggage transportation company, is offering a new service to our families. We are excited to offer luggage pick up from your home with delivery to camp and then return the luggage to your home when your child's stay at camp is over. Full details and pricing for this service are available at www.adstrucking.com

Bunking Requests

You will find enclosed with this booklet a camper Questionnaire. Question 13 allows you to make up to *two requests for bunkmates. Requests not submitted on this form may not be honored. Even if you have submitted requests on your application or on a separate sheet of paper – please complete this form. The deadline for submission of this form is **April 2, 2010.**

****CPLV reserves the right to deny any bunk requests at the discretion of camp management.***

Buses to Camp

Campers will leave for camp on the morning of **Sunday, June 27, 2010.** Camp has arranged for buses to bring the children and their luggage to and from camp, from one of the following locations:

Location:

1. **North Hempstead Park (also known as Hempstead Harbor Park)**
175 West Shore Rd, Port Washington NY 11050
DEPARTURE TIME: 8:00 a.m.
2. **Ansche Chesed, West End Ave and West 100th St, New York, NY, 10025**
DEPARTURE TIME: 8:00 a.m.
3. **Mid Westchester YM & YWHA, 999 Wilmot Rd, Scarsdale, NY 10583**
DEPARTURE TIME: 9:00 a.m.
4. **Brunswick Square Mall, 755 Route 18, East Brunswick, NJ, 08816**
DEPARTURE TIME: 8:00 a.m.

Electronic Equipment

Many families and campers ask about bringing personal stereos, ipods and PSP's, etc. You may bring these items to camp but they may not come out of the bunk. They can be used during rest hour and free-play time but may not be used during program activity times. Additionally, camp is NOT RESPONSIBLE for these items should they be lost, damaged or stolen. LAPTOPS ARE PROHIBITED AT CAMP.

Mobile Phones

Mobile phones are prohibited at camp. Any mobile phone brought to camp will be kept in the office until the end of camp, when it will be returned to the camper. Mobile phones will not be returned to parents on visiting day.

Eye Glasses

If your child wears glasses, please pack an extra pair with his/her name written on both pairs. Please advise us on the medical form if your child wears contact lenses.

Laundry

Laundry services are provided by the camp. Each camper has his/her personal clothing and linens washed weekly.

Linen

Campers must bring their own bedding (including blankets and pillows). The mattresses at camp are 30 x 72, so please purchase sheets to fit accordingly. If you are unable to find sheets this size, the size larger will suffice.

Mail

Your children are anxiously awaiting your letters. To speed the process, please correctly address the envelopes as follows:

Name	Name
Camp Poyntelle	Lewis Village
Box 66	Box 47
Poyntelle, PA 18454	Poyntelle, PA 18454

Please make sure to indicate on your mail whether your child is at Poyntelle (2-7th grade) or Lewis Village (8-11th grade) to avoid delivery to the wrong side of camp and speed up arrival.

It is essential that your child receive mail or email within the first four (4) days of arrival. The mail takes approximately 4 days to arrive, so please plan accordingly. Be sure to provide an adequate number of stamps and envelopes for your child to write home.

Packages from home

There is no food permitted in the bunks. All packages sent to campers will be opened by that camper in front of a staff member. You are encouraged to send packages with games, books and toys but **NO FOOD** is permitted in any packages. All food will be removed from the bunk and donated to a local food bank. If you have any questions regarding the reasons for this policy, please contact us at the Bayside office and we will be happy to explain the problems outside food causes in a camp environment.

Email and Website

We have a feature called *Camp Photos and More* on our web site. *Camp Photos and More* enables you to share your child's camp experiences through daily photos from camp. Each day, you will be able to enter our password-protected site to see the fun activities your camper is engaged in that day. We recommend registering early to make sure you are ready to go as soon as camp begins.

Camp Photos and More also enables you to send your child emails (called bunk notes.) Bunk Notes is a wonderful way to write to your child without the natural delay of regular mail. Emails are delivered to your child once each day with his/her regular mail.

To register with this service, go to our home page at www.poyntelle.com and click on the *Camp Photos and More* icon. A detailed instruction letter is included in the spring packet.

Shabbat

In an effort to create an even more special feeling on Friday evening, we ask that everyone wear a plain white shirt. Please be sure to pack enough white shirts for the summer.

Medical Forms

CPLV must have in its possession a completed medical form before your child will be allowed on the bus to go to camp. Please complete the enclosed form and send it to our Bayside office by April 2, 2010. *The form may be completed based on a physical within the last 24 months. You do not need to wait until your child's next physical to have your Doctor complete the form and mail it to our office.* **No child will be allowed to attend camp without a completed medical form dated after September 1, 2009.**

In order to aid us in the proper care of your child's health needs, please advise us of any special conditions of health, diet or personal habits that affect your child. Additionally, please list all medications your child has taken on a consistent basis during the past year. This information should be in writing; it may be attached to the medical form or sent to the Director to assure confidentiality.

Medical Insurance/Prescription Coverage

PRIMARY HEALTH AND ACCIDENT INSURANCE WILL BE COVERED BY THE PARENTS MEDICAL INSURANCE. Parents are responsible for providing proof of medical insurance for their children. Complete the accompanying Prescription Medicine Form and provide a photocopy of both the **front and back** of the Health Insurance card. If the numbers are difficult to read, please write them in. If the last name of the insured is different than the campers, please write down the camper's name as well.

Medication

Our infirmary is well stocked with over the counter remedies; however, if your child requires special over the counter medication, please put it in a separate envelope, mark it with specific instructions and give it to the supervisory staff at the point of departure. Please also mark this medication on the medical form.

Should we need to purchase medication for your child, the camp office will charge the credit card number you leave on file on the Prescription Medicine form. **Please make sure to provide a copy of both sides of your prescription card and fully complete this form.** The Prescription Medicine Form will not be used for refilling your child's daily medication. Please send enough daily medicine for your child's entire stay in camp.

No medication will be accepted unless accompanied by instructions from the child's doctor. **Be sure that all medications brought to camp are in the original packaging from the pharmacy – included on the packaging must be: name of child, name of the drug, the dosage, directions for use and name of the prescribing physician.**

All medications must be kept in the infirmary at camp. (No aspirin, cough medication, etc. is permitted in the bunk.)

Parent Notification

We thank you for allowing us to care for your child over the summer. If your child needs new medication, to spend the night in the infirmary or has injured him/herself in any serious way, you will be contacted by the infirmary.

Lice –

We require that you check your child for head lice or the presence of nits, prior to arriving at camp. We check all campers for head lice upon arrival at camp. If head lice or nits are found, we will immediately notify you to come to camp and pick up your child. He/she may return to camp as soon as your physician confirms in writing that they are lice and nit free.

Lice alter the daily routine and environment when found at camp. Head lice can spread extremely quickly in our community, and its presence at camp can put a damper on our summer spirit. It is very uncomfortable and very upsetting for a child to have to be “nit picked” at camp. If any child contracts lice at camp, and is diagnosed after their initial lice screening, your child will be treated to the fullest extent possible at camp. Campers who need to be treated for lice are required to stay in the infirmary a minimum of one night, and be will treated and combed out multiple times to ensure that they are lice-free before returning to their cabins and activities.

If you are unfamiliar with head lice and how to identify them, we advise you to consult such websites as www.headlice.org or www.headliceinfo.com. You can also contact various organizations, such as “Lice Enders,” if you would like an extra set of eyes to examine your child for lice prior to camp.

Birthdays in Camp

Camp can arrange for pizza parties for children's birthdays from a local pizzeria. The party includes pizza, cake and soda. The cost of the party is \$65. Please send a check made out to Camp Poyntelle with a note indicating the campers name, camper's birth date and that the money is for a birthday party.

Spending Money

Campers take several trips each month, with meals and admissions provided by camp. Occasionally children like to purchase souvenirs or a snack. We suggest that Poyntelle campers bring \$50 for four-week campers and \$100 for full season campers. For Lewis Village campers we suggest bringing \$60 for session one and \$125 for the full summer. We recommend that LITs bring \$200. **Only checks will be accepted.**

It is strongly recommended that money be held by the camp in our safe to prevent loss.

Parents should check the status of their children's spending accounts in the main office on Visiting Day, or at least two weeks before the second session Lewis trip. It is camp policy not to loan children money.

Telephone Calls

All full season campers will be allowed three prearranged phone calls during their stay at camp. There will be no calls made during the first or last week of camp. One-session campers may call home two times during their stay. There are specific times during the day when your child(ren) can call you. You will receive **the phone call form**, allowing you to indicate the day and time you desire, **in our next mailing**. All phone calls must be signed up for on the phone call form; calls may not be scheduled on an ad hoc basis. In addition, the office needs 24 hours notice to change any previously scheduled phone call, unless it is an emergency. Campers will call collect or on a prepaid calling card that parents will supply.

Please note: cell phones do not accept collect calls.

Directions to Camp

Please visit our website www.poyntelle.com for detailed directions from various locations in the Tri-State area.

Visiting Day

This summer, Camp Poyntelle Lewis Village will host its visiting day on Sunday, **July 18, 2010** for First and Full Session campers and Sunday, **August 8, 2010** for Second Session Campers only. Parents may visit their children from 9:30 a.m. to 3:30 p.m. on these dates. Parents will not be admitted on the grounds prior to this time. **Campers are not permitted to leave the campgrounds during visiting day.** There will be a full barbecue lunch and program for parents and children at camp. **NO PETS ARE ALLOWED ON CAMPGROUNDS DURING VISITING DAY.** Please leave your animals at home.

PLEASE NOTE: YOU MAY ONLY COME TO THE ONE VISITING DAY CORRESPONDING TO YOUR CHILD'S CAMP SESSION.

Closing Day Instructions

During the summer, you will receive detailed instructions on your child's return from camp.

If you have any additional questions please feel free to contact the camp office at 718-279-0690.